

Planet High School Instructions

1. Go to www.planeths.com and click “sign up”
2. Parent **AND** student both need to make **separate** accounts
3. Once logged in to either parent or student account:
 - a. Click Athletic Forms
 - b. Click Athletic Participation
 - c. Scroll down and click “link accounts” and enter the email address of parent/student who needs to be linked.
 - i. The other person will follow the same steps on their account except they will now see the invite and click “approve”
 - d. Once the accounts are linked, you will follow steps A-B again and then scroll all the way to the bottom
 - e. Click on each of the forms and complete them appropriately.
 - i. Physical EXAM form and Birth Certificate must be uploaded pictures (make sure it is the page of the physical with doctor’s signature, we don’t need the other pages).
 - ii. Parent and student will both have to click on these links from their separate accounts because **both signatures** will be required before it will be approved.
 - iii. All other sections must be completed online using the online selections and fill-ins (medical history, parent permission, concussion policy, etc).