

**Minutes of
Regular Meeting of Board of Trustees
York School District One
1475 East Liberty Street
York, South Carolina 29745
Tuesday, April 14, 2020**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (d) as amended, *The Herald, Charlotte Observer, WRHI Radio, Cable News Two and News 19 (Columbia)* were properly notified of the date, place, time, conference call number and ID for the meeting that was held via conference call due to the COVID19 outbreak. The conference call meeting of the York School District One Board of Trustees was held on Tuesday, April 14, 2020 and began at 6:30 PM. The public was notified through the news media mentioned. An agenda for the meeting was posted on BoardDocs and the district's website; both provided the conference call information.

Chair Howell called the meeting to order. There was no one present from the media on the call. Reverend Jason Brinkley, Impact Church, gave the invocation. Chair Howell gave an overview of the procedures that would be followed during the meeting via the conference call. She noted that all votes would be made by 'roll call voting'. A quorum was established with the following Board members present:

Diane Howell, Chair	Amber Floyd, Vice-Chair	Austin Dawkins, Secretary
Maria R. Duncan	Christopher Revels	Chris Stephenson
Mike Smith (Joined call at 7:05 PM due to a work obligation.)		

Mrs. Kelly Coxe, District Superintendent

Action: Consent Agenda

Motion Maria Duncan made a motion to approve the consent agenda. Amber Floyd seconded the motion. Motion passed by unanimous consent of the Board.

Board Comments

Chair Howell, on behalf of the Board, expressed her gratitude for the leadership of Mrs. Coxe during the difficult times the district has faced with the recent COVID19 crisis. She thanked all district employees for volunteering their time and efforts to ensure that students received learning packets and meals. She stated that she was very proud to be a Trustee in such a great district.

Reports

COVID19 Update

Mrs. Coxe, Dr. Dixon and Mrs. Hagner gave the Board an update on the status of operations by the district during the COVID19 closure. The report included an overview of the number of onsite volunteers; number of meals delivered; and how students will be graded during the time of closure.

A copy of the PowerPoint shared by Superintended Coxe, Dr. Dixon and Mrs. Hagner is listed as **ATTACHMENT ONE** of these minutes.

Assistant Superintendent for Finance & OperationsMrs. Amy Hagner

○ *2020-2021 Budget Update*

Mrs. Hagner shared some information regarding the 2020-2021 budget. In addition, she provided information on the CARES Act Fund (Coronavirus Aid, Relief, & Economic Security). The CARES Act Funds are Federal funds and can be used in a variety of ways, but districts must submit a plan of spending to the SC Department of Education for approval.

Additional information can be found in the PowerPoint shared and listed as **ATTACHMENT ONE** of these minutes.

Action: **Policies DDA “Federal Fiscal Compliance” (2nd Reading)**

Motion: A motion was made by Chris Revels to approve the second and final reading of Policy DDA “Federal Fiscal Compliance” as presented by the district administration. Chris Stephenson seconded the motion. Motion passed by unanimous consent of the Board.

Action: **Policies BA – BK “School Board Governance & Operations” (2nd Reading)**

Motion: A motion was made by Austin Dawkins to approve the second and final reading of Policies BA - BK as presented by the district administration. Maria Duncan seconded the motion. Motion passed by unanimous consent of the Board.

BA School Board Operational Goals

BB School Board Legal Status

BBA Board Powers and Duties

BBAA Board Member Authority and Responsibilities

BBB Board Membership – Elections

BBBA Board Member Qualifications

BBBC Board Member Resignation

BBBE Unexpired Term Fulfillment/Vacancies

BC Board Member Conduct

BCA Board Member Code of Ethics

BCB Board Member Conflict of Interest

BD Organization of the School Board

BDD Board – Superintendent Relationship

BDE Board Committees

BDF Advisory Committees

BDG School Attorney/Legal Services

BDH Board Consultants/Staff Assistants

BE School Board Meetings

BEC Executive Sessions/Open Meetings

BEDA Board Meeting Notification

BEDB Board Agenda

BEDC Quorum

BEDD Rules of Order

- BEDF Voting Method at Board Meetings
- BEDG Minutes of Board Meetings
- BEDH Public Participation at Meetings
- BEDI News Media Services at Board Meetings
- BG School Board Policy Process
- BIA/BIB New Member Orientation/Board Member Development Opportunities
- BID Board Member Compensation and Expenses
- BIE Board Member Insurance/Liability
- BJ School Board Legislative Program
- BK School Board Memberships in Professionals Associations

Action: Policies JA – JHCB “Students” (2nd Reading)

Motion: A motion was made by Chris Stephenson to approve the second and final reading of Policies JA – JHCB as presented by the district administration. Amber Floyd seconded the motion. Motion passed by unanimous consent of the Board.

- Policy JA Student Policies Goals/Priority Objectives
- Policy JB Equal Educational Opportunity
- Policy JC School Attendance Area
- Policy JCA Assignment of Students to Schools

- Policy JE Student Attendance
- Policy JEB Entrance Age
- Policy JFAA Admission of Resident Students
- Policy JFAB Admission of Nonresident Students
- Policy JFABC Student Transfers
- Policy JFABD Admission of Homeless Students
- Policy JFABE Admission of English Language Learners and Migrant Students
- Policy JFABF Students in Foster Care
- Policy JFB School Choice
- Policy JHCB Released Time for Religious Instruction

Director of Human ResourcesMr. Oliver Love

Action: Certified Resignations (End of 2019-2020 School Year)

Motion: A motion was made by Chris Revels to accept the six certified, end of year resignations, as presented by the district administration. Maria Duncan seconded the motion. Motion passed by unanimous consent of the Board.

Action: Certified Recommendations 2020-2021

Motion: A motion was made by Amber Floyd to approve the recommendations of three certified employees for the 2020-2021 school year, as presented by the district administration. Mike Smith seconded the motion. Motion passed by unanimous consent of the Board.

Action: Returning Certified Recommendations 2020-2021

Motion: A motion was made by Chris Stephenson to approve the 2020-2021 returning certified staff recommendations as presented by the district administration. Chris Revels seconded the motion. Motion passed by unanimous consent of the Board.

- *Classified Resignation*
Mr. Love made Board members aware of a classified resignation.
- *Classified Retirements*
Mr. Love made Board members aware of a classified retirement.
- *Classified Terminations*
Mr. Love made Board Members aware of classified terminations.
- *New Hired Classified Staff*
Mr. Love made Board members aware of the newly hired classified staff.
- *Personnel Update*
Mr. Love provided the Board with a personnel update.

Superintendent Mrs. Kelly Coxe

- *May 12, 2020 – Regular Board Meeting*
Mrs. Coxe shared that the regular May 12, 2020, board meeting is scheduled to take place at 6:30 PM in the York Comprehensive High School Auditorium. If the district is back in school, the district will plan to host a reception prior to the meeting at 5:30 PM for the district’s 2019-2020 retirees in the YCHS Cafeteria. If the reception cannot take place, it will be postponed until a later date. Mrs. Coxe shared that she will keep the Board updated as information becomes available.
- *Upcoming Dates*
Mrs. Coxe noted some of the dates and cancellations. Board members were informed that the district is currently working on a plan to announce the Teacher of the Year & Support Staff of the year. Schools have not announced their teachers of the year. Board members will be kept informed.
 - April 14, 2020 @ 6:30 PM - Regularly Scheduled Board Meeting @ Conference Call
 - ~~April 21, 2020 – Teacher of the Year & Support Staff of the Year Dinner~~ CANCELED
 - ~~April 22, 2020 – 2DAC (2 Days at the Capital), Columbia~~ CANCELED
 - April 28, 2020 @ 6:30 PM - Board Work Session @ Executive Board Room (tentative)
 - May 12, 2020 @ 6:30 PM - Regularly Scheduled Board Meeting @ YCHS

Executive Session

Chair Howell noted that the Board would need to meet in executive session to discuss a personnel matter related to a YCHS staff member.

Motion: A motion was made by Maria Duncan (7:52 PM) to go into executive session to discuss a personnel matter involving a certified staff member at YCHS. The motion was seconded by Amber Floyd. Motion pass by unanimous consent of the Board.

Motion: A motion was made by Mike Smith (9:46 PM) to return to open session. The motion was seconded by Christopher Revels. Motion passed by unanimous consent of the Board.

The Board took the following action after returning to open session.

Motion: A motion was made by Chris Stephenson to accept the recommendation of the superintendent to offer a 220 day contract, with stipulations, to a certified employee of the district for the 2020-2021 school year. Maria Duncan seconded the motion. Motion pass by unanimous consent of the Board.

Adjourn

Motion: A motion was made by Maria Duncan to adjourn for the evening (9:51 PM). The motion was seconded by Amber Floyd. Motion pass by unanimous consent of the Board.

Meeting adjourned.

Respectfully submitted,

Austin Dawkins, Board Secretary

Renee Webb, Recorder