

**Minutes of
Regular Meeting of Board of Trustees
York School District One
1475 East Liberty Street
York, South Carolina 29745
Tuesday, March 8, 2022**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (d) as amended, *The Herald, Charlotte Observer, WRHI Radio, and Cable News Two* were properly notified of the date, place, time, conference call number, and ID for the meeting. The regularly scheduled meeting of the York School District One Board of Trustees was held on Tuesday, March 8, 2022 and began at 6:30 PM. The public was notified through the news media mentioned. An agenda for the meeting was posted on BoardDocs and the district's website; both provided the conference call information.

Chair Revels called the meeting to order. He welcomed all those in attendance via conference call, TEAMS, and in person. There was no one present from the media on the call or in person. Pastor Rose McElhaney, New Beginnings Global Ministry, York, gave the invocation. Everyone stood for the Pledge of Allegiance to the USA flag, led virtually by students from York Intermediate School. Chair Revels noted that the district had one individual who submitted paperwork to speak during the public forum. A quorum was established with the following Board members present:

Christopher Revels, Chair
Tracy Miskelly, Secretary
Scott Childers
David McSwain

Betty F. Johnson, Vice-Chair
Wade Anderson
Diane Howell

Mrs. Kelly Coxe, District Superintendent

Action: Consent Agenda

Motion Betty F. Johnson made a motion to approve the consent agenda as presented. Tracy Miskelly seconded the motion. The motion passed by unanimous consent of the Board.

Public Forum

- Ms. Nicole Wade shared her concerns about bullying at York Intermediate and York Middle Schools.

Chair Revels thanked Ms. Wade for sharing her concerns.

Recognitions

2021-2022 United Way Campaign Team Members

Mrs. Coxe and the Board congratulated the following United Way Campaign Team Members on a successful 2021-2022 United Way Campaign! Not only did the district meet its goal, but surpassed it significantly! The district's goal was \$4,700, and \$8,689.12 was raised!

- ❖ Jessica Elliott, Lead Ambassador
- ❖ Tim Cooper, District Office
- ❖ Bryan Greeson, Education Service Center
- ❖ Pearly Burris, Parent Partnerships & Family Resource Center
- ❖ Steve Shepard, York Comprehensive High
- ❖ Sharon McKown, York Comprehensive High
- ❖ Jane Guerry, Floyd D. Johnson
- ❖ LaKia Petties, Floyd D. Johnson
- ❖ Beverly Meares, York One Academy
- ❖ Cassidy Valerino, York Middle School
- ❖ Wanda Milem, York Middle School
- ❖ Keith McSwain, York Intermediate School
- ❖ Sara Burke, York Intermediate School
- ❖ Heather Montgomery, Cotton Belt Elementary
- ❖ Dawn Good, Cotton Belt Elementary
- ❖ Clair Roberts, Harold C. Johnson
- ❖ Whitney Truesdale, Harold C. Johnson
- ❖ Gwyn Zara, Hunter Street Elementary
- ❖ Sydnie Stover, Jefferson Elementary
- ❖ Tammy Harper, Jefferson Elementary
- ❖ Ashley Yon, Hickory Grove / Sharon Elementary
- ❖ Tina Davis, Hickory Grove / Sharon Elementary
- ❖ D'Etta Neelands, Hickory Grove / Sharon Elementary
- ❖ Daphne McNeely, Transportation
- ❖ Nicole Martin, District Office / Maintenance
- ❖ Louise Moss, Technology Service Center

Reports

- *Gifted & Talented Program Update*
Dr. Latoya Dixon, Director of Elementary & Gifted Programs provided an update on the identification of students for the artistic and academically gifted programs in the district.

A copy of the information shared is listed as **ATTACHMENT 1** of these minutes.
- *Connected & Ready*
Mrs. Jessica Elliott, Parenting Coordinator, provided an overview of an early childhood initiative, Connected & Ready, designed to promote kindergarten readiness.

A copy of the PowerPoint shared is listed as **ATTACHMENT 2** of these minutes.

• Registration Process for 2022-2023

Mr. Chad Carper, Director of Student Services, provided the Board an overview of the 2022-2023 registration process.

A copy of the PowerPoint shared is listed as **ATTACHMENT₃** of these minutes.

Coordinator of Instructional Technology K-6 / Public Information Officer Mr. Tim Cooper

Action: 2022-2023 Academic Calendar – 2nd Reading

Motion Tracy Miskelly made a motion to approve the 2022-2023 academic calendar for 2nd and final reading. Wade Anderson seconded the motion. The motion passed by unanimous consent of the Board.

A copy of 2022-2023 approved calendar is listed as **ATTACHMENT 4** of these minutes.

Director of Human Resources Mr. Oliver Love

Action: Certified Resignation (End of 2021-2022 School Year)

Motion Betty F. Johnson made a motion to accept the resignation of a certified employee at the end of the 2021-2022 school year. Diane Howell seconded the motion. Motion passed by unanimous consent of the Board.

Action: Certified Retirements (End of 2021-2022 School Year)

Motion Betty F. Johnson made a motion to accept a certified retirement at the end of the 2021-2022 school year. Tracy Miskelly seconded the motion. Motion passed by unanimous consent of the Board.

Action: Certified Recommendations 2022-2023

Motion Tracy Miskelly made a motion to approve the certified recommendations, as presented, for the 2022-2023 school year. Betty F. Johnson seconded the motion. Motion passed by unanimous consent of the Board.

Assistant Superintendent for Finance & Operations Mrs. Amy Hagner

It was noted that Mrs. Hagner was away at a conference, and that Mrs. Coxe was present on her behalf.

Action: **I Policies – 2nd Reading**

Motion Diane Howell made a motion to approve the “I Policies” (listed below) for 2nd and final reading. Betty F. Johnson seconded the motion. The motion passed by unanimous consent of the Board.

Policies

Policy IHBEA Instruction of Multilingual Learners
Policy IHBF Medical Homebound Instruction
Policy IHBG Home Schooling
Policy IHBH Charter Schools
Policy IHBIB Primary/Pre-Primary Education (Child Development)
Policy IHCA Summer School
Policy IHCD Advanced College Placement
Policy IHCF Child Care Programs
Policy IHD Adult/Community Education
Policy IIA Grouping for Instruction
Policy IJ Instructional Resources and Materials
Policy IJJ Textbook/Instructional Materials Selection and Adoption
Policy IJK Supplementary Materials Selection and Adoption
Policy IJKA Technology Resource Selection and Adoption
Policy IJNDAA* Distance/Online/Virtual Education
Policy IJNDB Use of Technology Resources In Instruction
Policy IJOA Field Trips

Exhibits

File IJ-E Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)
File IJKA-E(1) Software Request
File IJKA-E(2) Hardware Device Request
File IJNDB-E(1) Acceptable Use Policy for Technology Resources Staff User Policy Acknowledgment/Agreement
File IJNDB-E(2) Acceptable Use Policy for Technology Resources Student Policy Acknowledgement
File IJOA-E(1) Field Trip Application
File IJOA-E(2) Parent Permission Form for Field Trips
File IJOA-E(3) Right to Cancel Field Trip
File IJOA-E(4) Checklist for YSD1-Approved International Travel
File IJOA-E(5) Non-District Sponsored Field Trips
File IJOA-E(6) International Field Trip Guidelines
File IJOA-E(7) Emergency Crisis Response Plan (ECRP)
File IJOA-E(8) Permission Form to Drive a Private Vehicle on Field Trip

Administrative Rules - For Your Awareness

AR IHBG-R Home Schooling
AR IHBIB-R Primary/Pre-Primary Education (Child Development)
AR IHCD-R Advanced College Placement
AR IJJ-R Textbook/Instructional Materials Selection and Adoption
AR IJKA-R Technology Resource Selection and Adoption (Procurement)

AR IJNDAA-R* Distance/Online/Virtual Education
AR IJNDB-R Use of Technology Resources in Instruction
AR IJOA-R Field Trips

Action: **I Policies – 1st Reading**

Motion Betty F. Johnson made a motion to approve the “I Policies” (listed below) for 1st reading. Diane Howell seconded the motion. The motion passed by unanimous consent of the Board.

Policies

Policy IJL Library/Media Center Materials Selection and Adoption
Policy IJOB/IJOC Resource Persons/School Volunteers
Policy IKA Grading/Assessment Systems
Policy KAA Tests and Examinations
Policy KACA Parent Conferences
Policy KADD* Content and Credit Recovery
Policy IKE Promotion and Retention of Students
Policy IKF Graduation Requirements
Policy IKFA Early Graduation
Policy IKFC Employability Credentials
Policy IL Evaluation of Instructional Programs
Policy ILB Test/Assessment Administration
Policy ILBB State Program Assessments
Policy IMB Teaching About Controversial/Sensitive Issues
Policy IMD School Ceremonies and Observations
Policy IMDB Flag Displays
Policy IMDC Religious Observances and Displays
Policy IMG Service Animals

Exhibits

Exhibit IJL-E Reconsideration of Library/Media Center Materials Form
Exhibit KADD-E* Guidelines and Credit Recovery/Proficiency Based Credit Application
Exhibit IKFA-E Application for Early Graduation

Administrative Rules – For Your Awareness

AR IJL-R Library/Media Center Materials Selection and Adoption
AR IJOB/IJOC-R Resource Persons/School Volunteers
AR IKA-R Grading/Assessment Systems
AR KACA-R Parent Conferences
AR KADD-R* Content and Credit Recovery
AR IKE-R Promotion and Retention of Students
AR IKF-R Graduation Requirements
AR IKFA-R Early Graduation
AR IKFC-R Employability Credentials
AR ILB-R Test/Assessment Administration
AR ILBB-R State Program Assessments
AR IMG-R Service Animals

Action: Substitutes Staffing Services

Motion: Betty F. Johnson made a motion to award ESS the substitutes staffing services contract for one year, with an option for four, one-year extensions, not to exceed five years. Wade Anderson seconded the motion. Motion passed by unanimous consent of the Board.

It was noted that using ESS for substitute staffing is expected to save the district money that can possibly be used to increase sub pay.

Action: Duke Energy Easement Agreement

Motion: Diane Howell made a motion to approve the Duke Energy Easement Agreement as presented by district administration. Betty F. Johnson seconded the motion. Motion passed by unanimous consent of the Board.

A copy of the Easement Agreement is listed as **ATTACHMENT 5** of these minutes.

Action: Impact Fee Resolution

Motion: Wade Anderson made a motion to adopt the school impact fee resolution as presented by district administration. David McSwain seconded the motion. Motion passed by unanimous consent of the Board.

A copy of the School Impact Fee Resolution is listed as **ATTACHMENT 6** of these minutes.

The following was noted after the resolution was passed:

- The Impact Fee will lower the burden on tax payer.
- All meetings to discuss Impact Fees have been open to the public.
- The Impact Fee amount is not decided by the district.
- With so many new developments, it will help the district offer our students a quality education.

Action: COVID Leave & Telework

Motion: Betty F. Johnson made a motion to extend COVID Leave & Telework through June 30, 2022. Diane Howell seconded the motion. Motion passed by unanimous consent of the Board.

Superintendent Mrs. Kelly Coxe

- *COVID Update & 2021-2022 In-Person Operational Plan*
Mrs. Coxe provided Board members with an update on data related to COVID.

After her update, the following action was taken by the Board.

Action: COVID Update & 2021-2022 In-Person Operational Plan

Motion: Tracy Miskelly made a motion to approve the proposed changes to the In-Person Operational Plan in light of DHEC's most recent guidelines. Wade Anderson seconded the motion. Motion passed by unanimous consent of the Board.

A copy of the updated plan listed as **ATTACHMENT 7** of these minutes.

- *2022-2023 Administrator Recommendations*
Mrs. Coxe provided Board members with her 2022-2023 administrator recommendations.

After her recommendations, the following action was taken by the Board.

Action: Executive Session

Motion: Scott Childers made a motion to go into executive session to discuss a certified personnel matter (7:30 PM). Diane Howell seconded the motion. Motion passed by unanimous consent of the Board.

Action: Return to Open Session

Motion: Betty F. Johnson made a motion to return to open session (7:58 PM). Scott Childers seconded the motion. Motion passed by unanimous consent of the Board.

The following action was taken when the Board returned to open session.

Action: 2022-2023 Administrator Recommendations

Motion: Scott Childers made a motion to approve the 2022-2023 administrator recommendations as presented. Betty F. Johnson seconded the motion. Motion passed by unanimous consent of the Board.

- *April 2022 Regularly Scheduled Meeting*
Mrs. Coxe reminded Board members that due to Spring Break the regularly scheduled meeting was moved to April 5, 2022 from April 12, 2022.
- *Upcoming Dates*
Mrs. Coxe highlighted some of the upcoming dates listed below.
 - March 8, 2022 @ 6:30 PM, Regularly Scheduled Meeting
 - March 14, 2022 - Professional Development Day - No school for students
 - March 21, 2022 - District administrators to meet with Schools/Departments on Personnel/Capital Requests (All Day) - PE Classroom Room (YCHS)
 - ~~March 22, 2022 @ 6:00 PM, Board Budget / Work Session~~
 - March 29, 2022 @ 6:00 PM, Board Budget / Work Session
 - April 5, 2022 @ 6:30 PM, Regularly Scheduled Meeting

- April 11-15, 2022 - Spring Break
- April 26, 2022 @ 6:00 PM, Board Budget / Work Session
- April 27, 2022 - SCSBA Day at the Capital, Columbia Metropolitan Convention Center (Boardmanship Institute points - 5)
- April 28, 2022 @ 6:00 PM, Stakeholder Input on Budget - Location to be Determined
- May 10, 2022 @ 6:30 PM, Regularly Scheduled Meeting (YCHS Auditorium)
- May 24, 2022 @ 6:00 PM, Board Budget / Work Session
- May 26, 2022 - Half day for students & last day of school
- May 27, 2022 - Graduation (Teacher Work Day)
- May 30, 2022 - Memorial Day Holiday (District Closed)

Executive Session

Action: Executive Session

Motion: Diane Howell made a motion to go into executive session to for the purposes of legal and contractual matters (8:02 PM). Betty F. Johnson seconded the motion. Motion passed by unanimous consent of the Board.

Action: Return to Open Session

Motion: Betty F. Johnson made a motion to return to open session (8:24 PM). Tracy Miskelly seconded the motion. Motion passed by unanimous consent of the Board.

The following action was taken when the Board returned to open session.

Adjourn

Motion: A motion was made by Scott Childers to adjourn for the evening (8:25 PM). Tracy Miskelly seconded the motion. Motion passed by unanimous consent of the Board.

Meeting adjourned.

Respectfully submitted,

Tracy Miskelly, Board Secretary

Renee Webb, Recorder