

**Minutes of  
Regular Meeting of Board of Trustees  
York School District One  
1475 East Liberty Street  
York, South Carolina 29745  
Tuesday, May 12, 2020**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (d) as amended, *The Herald, Charlotte Observer, WRHI Radio, Cable News Two and News 19 (Columbia)* were properly notified of the date, place, time, conference call number and ID for the meeting that was held via conference call due to the COVID19 outbreak. The conference call meeting of the York School District One Board of Trustees was held on Tuesday, May 12, 2020 and began at 6:30 PM. The public was notified through the news media mentioned. An agenda for the meeting was posted on BoardDocs and the district's website; both provided the conference call information.

Chair Howell called the meeting to order. There was no one present from the media on the call. Mr. Oliver Love gave the invocation. Chair Howell gave an overview of the procedures to be followed during the meeting via the conference call. She noted that all votes would be made by 'roll call voting'. A quorum was established with the following Board members present:

Diane Howell, Chair	Amber Floyd, Vice-Chair	Austin Dawkins, Secretary
Maria R. Duncan	Christopher Revels	Mike Smith

Mrs. Kelly Coxe, District Superintendent

**Action:        Consent Agenda**

**Motion**        Christopher Revels made a motion to approve the consent agenda. Mike Smith seconded the motion. Motion passed by unanimous consent of the Board.

***Reports***

**COVID19 Update**

Mrs. Coxe gave the Board an update on the status of operations in the district during the COVID19 closure. The report included an update on the meal service to students and on the alternative learning packets. She also highlighted how the district planned to phase in staffing over the summer and included summer hours.

*Assistant Superintendent for Finance & Operations .....Mrs. Amy Hagner*

○ ***Budget Update / Legislative Update***

Mrs. Hagner shared some information regarding the 2020-2021 budget. In addition, she shared information pertaining to some known expenditure increases for the 2020-2021 school year. The Board was provided with the following tentative budget meeting timeline.

- May 26, 2020 – Budget discussion
- June 9, 2020 – 1<sup>st</sup> Reading
- June 23, 2020 – Public Hearing & 2<sup>nd</sup> & final reading
- October 2020 – Amend budget, if needed

Additional information can be found in the PowerPoint shared and listed as **ATTACHMENT ONE** of these minutes.

**Action: Policy GCC/GCD "Employee Leaves & Absences (1<sup>st</sup> Reading)**

**Motion:** A motion was made by Christopher Revels to approve the first reading Policy GCC/GCD "Employee Leaves & Absences" to include advancement of sick leave days (12) with three days that can be used as personal days. Amber Floyd seconded the motion. Motion passed by unanimous consent of the Board.

**Action: Food Service Management Company**

**Motion:** A motion was made by Mike Smith to award the food service contract to Chartwells for the period of July 1, 2020 – June 30, 2021 with four, one-year renewal options. Maria Duncan seconded the motion. Motion passed by unanimous consent of the Board.

**Action: YSD1 Education Foundation MOU**

**Motion:** A motion was made by Maria Duncan to approve the Memorandum of Understanding between York School District and the YSD1 Education Foundation as presented by the district administration. Christopher Revels seconded the motion. Motion passed by unanimous consent of the Board.

A copy of the MOU is listed as **ATTACHMENT TWO** of these minutes.

*Coordinator of Instructional Technology / Public Information Officer .....Mr. Tim Cooper*

**Action: Textbook Adoptions**

**Motion:** A motion was made by Maria Duncan to approve the textbook adoptions as presented by the district administration and listed below. Amber Floyd seconded the motion. Motion passed by unanimous consent of the Board.

- 3<sup>rd</sup> Grade Social Studies: Geography Studies Weekly
- 4<sup>th</sup> Grade: myWorld Interactive Supplemental
- 5<sup>th</sup> Grade: myWorld Interactive Supplemental
- 7<sup>th</sup> Grade Social Studies: National Geographic: World Cultures and Geography by National Geographic Learning with Cengage Learning
- Grades 6-8 Mathematics: Big Ideas Math: Modeling Real Life, South Carolina Edition

*Director of Elementary Programs & Gifted Education .....Dr. Latoya Dixon*

o *Summer Programs Update*

Dr. Dixon shared that the South Carolina Department of Education convened a taskforce of 12 individuals to provide recommendations to State Superintendent Molly Spearman related to summer programming in the areas of building and operations, student services, and instruction. The recommendations will be finalized and shared with State Superintendent Spearman on May 22. Guidelines for districts related to

summer programming will be released to districts after the task force makes its' recommendations on May 22. If permitted to offer face to face programming, it is recommended that it not begin until July, taking place for four weeks, July 6-31, 2020. A district wide survey has been issued to all staff to determine the potential number of employees who are available to work in our summer programs during the month of July. This information, along with the guidelines provided by the state department, will be used to help determine what summer programs we will offer and what students will be served.

*Coordinator of Testing & Accountability .....Mrs. Sheila Levesque*

o *Testing Update*

Mrs. Levesque provided the Board with an update on testing and the impact of COVID19.

A copy of the PowerPoint shared is listed as **ATTACHMENT THREE** of these minutes.

*Director of Human Resources .....Mr. Oliver Love*

**Action: Certified Resignations**

**Motion:** A motion was made by Amber Floyd to accept the two certified, end-of-year resignations, as presented by the district administration. Mike Smith seconded the motion. Motion passed by unanimous consent of the Board.

**Action: Certified Retirement**

**Motion:** A motion was made by Maria Duncan to accept the certified retirement, as presented by the district administration. Austin Dawkins seconded the motion. Motion passed by unanimous consent of the Board.

**Action: Certified Recommendations 2020-2021**

**Motion:** A motion was made by Mike Smith to approve the recommendations of nine certified employees for the 2020-2021 school year, as presented by the district administration. Christopher Revels seconded the motion. Motion passed by unanimous consent of the Board.

o *Classified Resignation*

Mr. Love made Board members aware of a classified resignation.

o *Classified Retirements*

Mr. Love made Board members aware of a classified retirement.

o *Personnel Update*

Mr. Love provided the Board with a personnel update.

Superintendent ..... Mrs. Kelly Coxe

o *Upcoming Dates*

Mrs. Coxe noted some upcoming dates on the calendar.

- May 14, 2020 - Senior Picnic @ Hounds Drive In @ 8:30 PM
- May 21, 2020 - Federal Programs Meeting @ 4:00 PM (zoom meeting)
- May 25, 2020 - Memorial Day Holiday
- May 26, 2020 - Special Called Meeting @ 6:30 PM
- May 31, 2020 - Virtual Baccalaureate @ 6:00 PM
- June 5, 2020 - Graduation @ 10:00 AM
- ~~June 9, 2020 - Public Hearing of the Budget @ 5:30 PM~~
- June 9, 2020 - Regularly Scheduled Meeting @ 6:30 PM

Board Chair ..... Mrs. Diane Howell

o *Board Member Vacancy*

**Action:** Board Member Vacancy

**Motion:** Mike Smith made a motion for the Board to proceed to seek candidates for appointment by the Board to the seat vacated by the resignation of Chris Stephenson. Christopher Revels seconded the motion. Motion failed with three in favor and three against.

**Action:**

**Motion:** A motion was made by Maria Duncan that the Board allow the vacancy, created by the resignation of Chris Stephenson, to be filled in November by the process of election. Austin Dawkins seconded the motion. Subsequently Maria Duncan withdrew her motion.

**Executive Session**

Chair Howell noted that the Board did not have a need to meet in executive session.

**Adjourn**

**Motion:** A motion was made by Christopher Revels to adjourn for the evening (7:48 PM). The motion was seconded by Maria Duncan. Motion pass by unanimous consent of the Board.

Meeting adjourned.

Respectfully submitted,

Austin Dawkins, Board Secretary

Renee Webb, Recorder