

Date & Time Received \_\_\_\_\_

Initials: \_\_\_\_\_



# HGSE Spirit Rock Reservation Form

2023-2024

Parent/ Guardian Name (please print) \_\_\_\_\_

Child(ren) Name: \_\_\_\_\_ Grades(s) \_\_\_\_\_

Phone Number: \_\_\_\_\_ Occasion: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date/s Requested: \_\_\_\_\_ \$5/day or \$20/week

Message/ Image to be displayed on rock:



Large rounded rectangular box for writing a message or drawing an image.

**Please include cash or check made payable to HGSE PTO. Fees are non-refundable.**

**By signing below, I agree to provided guidelines for the HGSE Spirit Rock.**

**Signature:** \_\_\_\_\_

RECEIPT OF THIS SIGNED FORM CONFIRMS YOUR RESERVATION! Thank you for supporting the HGSE PTO!

Office Use Only: Artwork approved by: \_\_\_\_\_

Paid \_\_\_ cash or \_\_\_ check # \_\_\_\_\_ Date \_\_\_\_\_ PTO Initial: \_\_\_\_\_



# HGSE Spirit Rock!

We are excited to continue our **HGSE Spirit Rock!** This can be a fun way to celebrate our school and our students! Families can rent the rock for \$5 per day or \$20 per week to publicize birthdays, accomplishments, celebrations, well-wishes or congratulatory messages.

*All funds raised will directly support our students, staff and school.*

## Guidelines:

- 1- The rock reservations are for a single day (\$5) or Monday – Friday(\$20). You may begin painting the rock any time after 3:30 on the day before your one day reservation **OR** after 3:30 on Friday/over the weekend prior to your week's rental.
- 2- Reservation requests will be filled on a first-come, first-served basis. Dates may fill up, please be understanding.
- 3- All fees paid are non-refundable.
- 4- Reservations will be processed once the form and payment are submitted to our front desk where time and date will be noted on our calendar.
- 5- When you rent the rock, it is your responsibility to paint the rock using your own paint and materials. (acrylic and/or spray paint)
- 6- All things painted on the spirit rock must be in good taste and approved on the reservation form. (HGSE reserves the right to cover up or paint over anything deemed inappropriate.)
- 7- HGSE Staff or PTO will initial approval of art work and reservation form will be sent to PTO staff with payment enclosed.
- 8- PTO staff will complete the bottom portion of reservation form showing receipt of payment and will return a confirmation copy or email you within 5 days.

**We are looking forward to creating this HGSE tradition together!!**

Please contact us with any questions at (803)627-2994