



In case of Emergency or Crisis at your Child's School

Your Role as Parent

York School District One acknowledges the importance of student release as a part of overall emergency planning and your role as the parent or guardian is key. York School District One has developed detailed procedures in order to have you reunited with your child as quickly as possible, but even more so, in a safe and effective manner.

There are various emergency situations which may require student/parent reunification. Student/parent reunification may be needed if the school is evacuated or closed as a result of a hazardous materials transportation accident, fire, natural gas leak, flooding, earthquake, school violence, bomb threat, terrorist attack or other local hazard. York School District One will work closely with emergency personnel to get students home safely.

York School District One will use a variety of avenues (York School District One Website, Social Media, Mobile App, and Local News Agencies) to get information to you, the parent, of where and when you can pick up your child. Upon notification that you need to come pick up your child, please be aware of the following:

1. You may be picking up your child from another school or facility.
2. Upon arrival, you will be directed to the Parent Check-In Area and met by a greeter, who will give you a Reunification Information card to complete. You will need a photo ID that will be verified by a district staff member. The check-in area for parents will have tables set up with four lines. Tables will be designated for students with last names beginning A-G; H-M; N-S; and T-Z. You will be assisted to the correct line and the greeter will assist you and answer any questions. Parents without appropriate identification or who cannot be immediately recognized by a staff member will be directed to the appropriate area for assistance.
3. Staff members working at the tables will have the necessary student information in order to verify you as parent or guardian. Once verified a staff member will tear off the bottom section of the Reunification Information form, keep the top section and have you keep the bottom section for the next staff member. That staff member, or "Reunifier", will take the bottom section of the form and go get your child.
4. Once you and your child are reunited, the staff member will, as a final safety precaution, ask the child if he/she is comfortable leaving with you. Again, this is simply one final check to ensure that students are only reunited with the appropriate parent or guardian. Staff will then take the completed form and give to another staff member to file. As you leave through the exit area a staff member will remove the wrist band ID your child is wearing and the process is complete.

York School District One will provide additional information through the outlets mentioned above. Information on how to help your child cope with a crisis, counseling services, and need to know information will be a priority to assist all parents in the aftermath of an emergency or crisis. We greatly appreciate you, as parent, cooperating with school personnel to make this process go as smoothly as possible.

* Please refer to Standard Reunification Method form for further information.